

the  
**SECRET** to  
**STRESS-FREE**  
**SMALL**  
**BUSINESS**



For most small businesses, managing payroll and benefits can be a nightmare. These industry secrets will help make it easy!



## LET'S FACE IT.

If your organization's size is between 20-70 employees, options for easily and accurately processing payroll, managing employee benefits, and staying compliant with current legislation are few and far between. As a decision maker filling the "HR" role in a small-to-medium-sized business, you want to be confident, compliant, and in control – and you can be!

## HR is part of your job, *but you're not an HR Manager.*

HR work consumes **25-35%** of a small business owner's time<sup>1</sup>.

Sound familiar? If this describes your situation, you're not alone. It's typical in a smaller business or organization for a CEO, COO, or Office Manager to assume the responsibilities of an HR manager, while juggling their own respective job duties and tasks.

Whether an outsourced HCM solution was thought to be out of reach, or you've not explored the possibilities outside of your current workflow, there are steps you can take to move toward a simpler, more powerful solution that will save you time, relieve stress, and keep you on budget.



1

<https://www.score.org/blog/infographic-statistics-small-business-human-resource-trends>



**If you're not using  
technology already,  
*you should be.***

When it comes to personal banking, keeping in touch with family and friends, or even looking for your next favorite Netflix series, you've probably let technology help make your life easier, more fun, and more productive. Why should your payroll and HCM solution be any different?

Modern cloud-based tools allow for complete flexibility and accessibility. They make it possible to work smart from anywhere, and offer customizable dashboards that help you keep track of key data insights so you can make the best, most informed decisions possible.

Intelligently connected software can also include many benefits that stem from a single-source solution. Instead of relying on disjointed add-ons, clunky modules, and piecemealed work-arounds, you'll be able to enjoy the convenience and fluidity of a streamlined process.

## EXAMPLES OF SINGLE-SOURCE BENEFITS:



**Effortless time and  
attendance that gets  
sent straight to payroll**



**Paperless onboarding  
that populates  
throughout the system  
will eliminate manual  
data entry**



**Reports designed to  
help you understand  
your true labor cost**



## Unleash the power of *employee self-service.*

Inaccurate timesheets cost businesses **billions per day<sup>2</sup>**.

70% of consumers expect some kind of **personalization** from brands marketing to them. This preference carries over to the workplace<sup>3</sup>.

Instead of spending countless hours adjusting time cards, negotiating employee time off requests, and juggling several other daily tasks that come with managing your workforce, grant the power of self-service to your employees.

Empowering your team to control their own data can lead to increased productivity and improved office morale. You'll spend less time entering data, and more time focusing on tasks that matter to you.

---

## Make compliance *mandatory. Or you'll pay!*

**57% of companies** say that administrative burdens posed by the healthcare reform law are their biggest issue<sup>4</sup>.

Companies with 20 employees or less have **60% higher compliance costs**.

Ensuring your business's operations are fully compliant with the ACA, COBRA, and other legislative initiatives is unquestionably important.

For example, any business that is not ACA compliant can incur a hefty fine of up to **\$3,000 per year, per full-time employee**. That's a massive amount of risk, and imposes an even larger burden on whoever's job it is to maintain compliance year-round.



---

<sup>2</sup> <https://hbr.org/2015/01/workers-are-bad-at-filling-out-timesheets-and-it-costs-billions-a-day>  
<sup>3</sup> <http://www.employeechannelinc.com/insights/blog/the-future-of-employee-self-service-in-7-trends>  
<sup>4</sup> <https://www.benefitnews.com/opinion/5-tips-to-overcome-aca-reporting-compliance-challenges>



Having all of your employee data in one system can help you keep on top of important compliance laws through automatically generated reports, assistive form filing, and timely alerts for matters requiring urgent attention.

---

## From an HR nightmare to a *small business's dream.*

There's no need for payroll to be an additional source of stress on your organization. With the right mix of powerful technology, employee self-service tools, and a clear strategy for maintaining compliance, it can become one of the simplest tasks you encounter.





**Say hello to Netchex, the  
*simply powerful* HCM solution for small  
businesses like yours.**

Programs that are smart and simple. A suite of customizable systems backed by an amazing team. Payroll, HR, and benefits expertise coupled with an intelligent design that puts friendly service first. Thousands of small businesses trust Netchex to make HR a breeze!



**Let's talk!**

**(877) 729-2661 | [netchexonline.com](http://netchexonline.com)**

