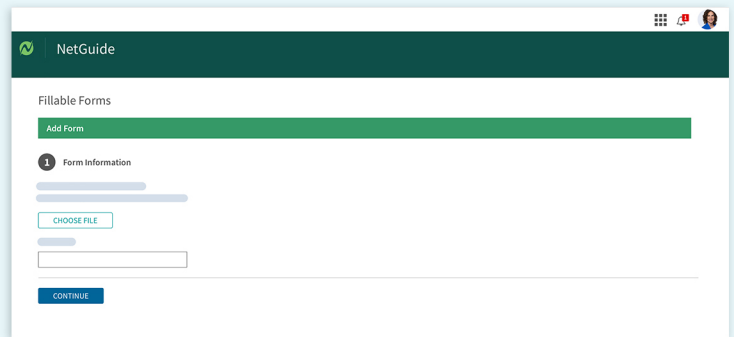


Fillable Forms

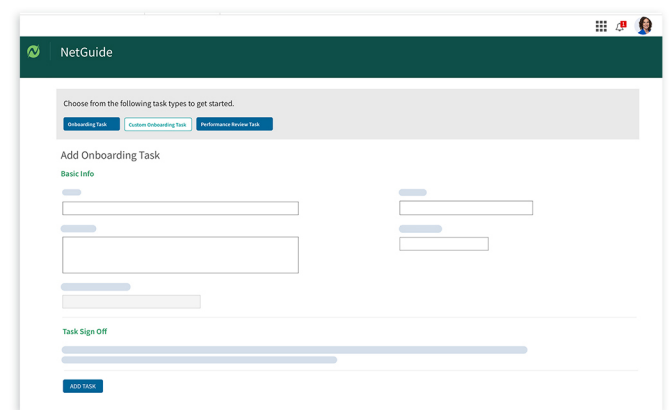
Looking for an easier, more user-friendly way to collect pertinent information from employees?



Netchex's new Fillable Forms feature enables your business to further make the move from paper to digital, while improving various HR processes and increasing employee engagement.

Simply upload a PDF into NetGuide and easily make it fillable for a better and clearer user experience. Create drop downs, text fields, or check boxes to collect pertinent data from your employees. Use the following pre-set fillable options:

- Expandable text fields
- HTML
- Email
- Phone #
- Password
- Date/time
- Monetary amount
- File upload
- Signature



Further your company's transition from paper to digital:

- Eliminate the need to print forms and upload back into the task
- Filled out directly within the task and submitted for review
- Forms can be downloaded and saved by employees and admins

Improve employee engagement and task completion:

- Automate onboarding and other HR processes
- Assign tasks easily and automatically
- Cut down on task turnaround times

Fillable Forms is an add-on feature for NetGuide. Clients must have NetGuide as part of their package to take advantage of Fillable Forms.